

The Kalida Board of Education met on the 11th day of January 2023 at 7:00 p.m. in the Kalida Administrative Building Board Room for the organizational meeting and regular monthly meeting.

The meeting was called to order by president pro tempore Emily Peck and on roll call the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Mr. Schmenk, present; Mr. von der Embse, present; Ms. Peck, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the President Pro Tempore.

New board member, Brent Helmke, was sworn in and given the Oath of Office, administered by the Treasurer.

**ELECTION OF PRESIDENT 2023-001**

Nominations were called for the Office of President of the Kalida Board of Education. Mr. Niemeyer nominated Emily Peck for President. There were no other nominations for President. Mr. Schmenk moved that nominations be closed. Mr. von der Embse seconded the motion and roll was then called for the election of Emily Peck as President of the Kalida Board of Education and resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, abstain. Motion carried.

**ELECTION OF VICE PRESIDENT 2023-002**

Nominations were called for the Office of Vice President of the Kalida Board of Education. Mr. Schmenk nominated Brad Niemeyer for Vice President. There were no other nominations for Vice President. Mr. Helmke moved that nominations be closed. Mr. von der Embse seconded the motion and roll was then called for the election of Brad Niemeyer as Vice President of the Kalida Board of Education and resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, abstain; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Motion carried.

**APPOINTED COMMITTEES FOR 2023 2023-003**

Board members volunteered for the following committees for 2023 and therefore appointed by the Superintendent and will meet on an as-needed basis:

Building and Grounds	Ms. Peck & Mr. Helmke
Insurance	Mr. Schmenk & Mr. von der Embse
Negotiations	Mr. von der Embse & Mr. Niemeyer
Transportation	Ms. Peck & Mr. von der Embse
Finance & Audit	Mr. Helmke & Mr. Niemeyer
Extra-Curricular	Mr. Schmenk & Ms. Peck

**ELECTION OF LIAISONS AND REPRESENTATIVES FOR 2023 2023-004**

Mr. Niemeyer motioned and Mr. Helmke seconded the motion to nominated the following Liaisons and Representatives for 2023:

Legislative Liaison	Mr. Niemeyer
Student Achievement Liaison	Mr. Schmenk
Kalida Village CRA Representative	Ms. Peck
Wellness	Ms. Peck
Vantage Representative	Mr. von der Embse (3 <sup>rd</sup> of 3 year term)

There were no other nominations for liaison and representatives. Roll was then called for the election of liaisons and representatives and resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

**REGULAR BOARD MEETINGS 2023-005**

Mr. von der Embse motioned to set the date and time of the regular monthly board meetings on the 2nd Wednesday of the month at 7:00 p.m. in the Kalida Administrative Building, Board Room. There is no meeting in July unless needed. Mr. Niemeyer seconded the motion and the roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

**CONSENT AGENDA ITEMS 2023-006**

Mr. Helmke motioned to approve the following consent agenda items:

- A. **BOARD SERVICE FUND** – Establish a board service fund in the amount of \$6,000.00. The purpose of this service fund is to pay the actual expenses incurred by the board members in the performance of their service (mileage, meeting registrations, lodging, etc.).
- B. **PAYMENT OF MONTHLY BILLS** – Authorize the treasurer to pay bills as they are received provided funds are available, and to report monthly to the board of education for the approval of those bills that have been paid.
- C. **BORROWING MONEY** – Authorize the treasurer and the president of the board to borrow money, if needed, for school purposes upon notification of the other board members.
- D. **INVESTMENT OF INTERIM FUNDS** – Authorize the treasurer to invest interim funds with STAR Ohio, STAR Ohio PLUS, and other banks that have depository agreements with the board of education.
- E. **ADVANCE DRAWS** – Authorize the president and the treasurer of the board to request an advance draw on local taxes when funds are available.

- F. **ATTENDANCE AT MEETINGS** – Authorize the superintendent and treasurer to attend meetings within the State of Ohio that they feel are necessary to keep up with the educational and fiscal needs of the district.
- G. **PURCHASING AGENT** - Appoint the superintendent as purchasing agent for 2023.
- H. **BOARD PROVIDED AMENITIES AND INCENTIVES** – Approve a resolution expanding on Board Policy #6233 that allows providing certain amenities and incentives to employees, students, and advisory groups, and community members that do not exceed \$75.00 in value per person per instance.
- I. **FEDERAL AND STATE PROGRAM PARTICIPATION** – Approve the participation in state and federal grant programs if funding is available.
- J. **EMPLOYMENT OF TEMPORARY PERSONNEL** – Authorize the superintendent to employ personnel on a temporary basis as needed.

Mr. von der Embse seconded the motion and the roll being called upon for its adoption, resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

**ADJOURNMENT 2023-007**

There being no further business at 7:09 p.m. Mr. Niemeyer motioned and Mr. von der Embse seconded the motion to adjourn the meeting. When roll was called for its adoption all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

- Karl Lammers
- Dean Brinkman
- Kayla Stechschulte
- Michelle Buss
- Cheryl Simon
- Deb Kahle
- Samantha Recker
- Kari Gray
- Jennifer Ricker

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Board President

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Board Treasurer

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The regular meeting started immediately after the organizational meeting with the following members present: Mr. Helmke; Mr. Niemeyer; Mr. Schmenk; Mr. von der Embse; Ms. Peck.

**APPROVAL OF MINUTES 2023-008**

Mr. Schmenk motioned to approve the minutes of the December 14, 2022 regular board meeting, as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS 2023-009**

Mr. Niemeyer motioned to approve the bills paid during the month of December 2022 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** School Nurses Kari Gray, Sam Recker, and Jennifer Ricker were in attendance to complement the school on how efficient duties are conducted at the elementary building and office. They are asking the board to consider adding a full-time school nurse to the district. Currently between the three nurses they cover everyday for 2 hours. Due to one particular student needing extra medical observation, they feel a full-time nurse would help this student and the school nurse would be able to spend more time at both buildings.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS 2023-010**

Mr. Niemeyer motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

**DOCK DAYS – CHERYL KOCH** – Approved two (2) dock days (salary and insurance benefits) for Cheryl Koch, January 19-20, 2023.

**DOCK DAYS – MARY SMITH** – Approved one (1) dock day (salary and insurance benefits) for Mary smith, March 17, 2023.

**DOCK DAYS – MARSHA HOHENBRINK** – Approved one (1) dock days (salary and insurance benefits) for Marsha Hohenbrink, March 2, 2023.

**DOCK DAYS – BEV BERHEIDE** – Approved three (3) dock days (salary and insurance benefits) for Bev Berheide, March 22-24, 2023.

**DOCK DAYS – DARLENE IMM** – Approved five (5) dock days (salary and insurance benefits) for Darlene Imm, February 27 - March 3, 2023.

**DOCK DAYS – SCOTT VORST** – Approved one (1) dock days (salary and insurance benefits) for Scott Vorst, February 17, 2023.

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**CRA AGREEMENT WITH TRIPLE D ENTERPRISES, LLC 2023-011**

Mr. von der Embse motion to approve the CRA agreement with Tripe D Enterprises, LLC as follows:

- A 15 year, 100% tax abatement through the Community Reinvestment Area on real property tax to Tripe D Enterprises, LLC for the building of a three-unit condominium located at 723 Heartland Estates, Kalida OH.
- The Board understands there will be a 25% payment in lieu of taxes.
- The Board agrees to waive their rights to the forty-five (45) day review time frame and allow the Village of Kalida council to proceed with the necessary actions to grant such tax abatement.

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2022-23 SUPPLEMENTAL/PUPIL ACTIVITY CONTRACTS 2023-012**

Mr. von der Embse motioned to issue the following 2022-23 supplemental/pupil activity contracts:

Volunteers:  
Baseball Coach Jim McBride

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- HB 123 was approved to increase CRAs threshold requiring board approval from 50% to 75%.
- HB 178 did not pass, which would have changed the structure of Ohio Department of Education.
- HB 458 passed, which will eliminate the August election.
- Jason Stephens (D) was elected as Ohio House Speaker of the 135<sup>th</sup> General Assembly. He is known to favor public education.
- The first round of Safety Grand money was awarded and Kalida Schools did not receive any. A second round is expected, with hopes we will be granted some funds.

**Vantage Career Center Report:**

- No update to report; next board meeting is January 12, 2023.

**Discussions during the Superintendent's report (in Schoology):**

- January is School Board Appreciation Month. THANK YOU for your commitment to the students and community!
- Burst pipes occurred in Mrs. Deb Kahle's kindergarten room on December 28, 2022, causing damage to her classroom and other rooms. An insurance claim has been filed with SORSA. Clean up crews are nearly done with the exception of ceiling tiles. Those are expected to be replaced January 16<sup>th</sup>, while students are off for MLK Day. Mrs. Kahle lost nearly \$1,000 of her own personal supplies.
- A company has been hired to do bleacher inspection at the High School and Elementary buildings. The inspection took longer than expected. Mr. Lammers will receive the inspection report at a later date. The original bleachers at the High School cost nearly \$52,000 in 2005.
- Mr. Lammers has received quotes for the track surface and will share it with the board members.
- Meetings to discuss negotiations with the teacher's union will begin at the end of January 2023.

**ACCEPT DONATIONS 2023-013**

Mr. von der Embse motioned to accept donations received in the month of December 2022 totaling \$2,421.03 as presented by the Treasurer. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 ALTERNATIVE TAX BUDGET INFORMATION REPORT 2023-014**

Mr. Helmke motioned to approve the 2023-24 Alternative Tax Budget Information report as presented by the Treasurer. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**DEPOSITORY AGREEMENT WITH THE OTTOVILLE BANK COMPANY 2023-015**

Mr. von der Embse motioned to approve renewing the Depository Agreement with The Ottoville Bank Company for a 5-year period, January 16, 2023 to January 16, 2028. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the Treasurer's report (in Schoology):**

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review
- An updated History of Salary Cost was presented to the Board in Schoology.

**Discussions during Mrs. Stechschulte's Elementary Principal report (in Schoology):**

- Kindergarten Registration opened up in December. We have 48 students registered for the 2023-24 school year.
- K-2 Dibels Testing was performed January 10-12. This testing provides data on early literacy & reading skills and helps drive our reading intervention programs.

- On January 13, 2023 a PRIDE Assembly will be held. Each quarter we gather together to celebrate the kids of character for that quarter, work on our character education, and gather in our houses. This quarter we are going to introduce House Points to the students. Students can earn points for positive behavior and going above and beyond in the classroom. There will be boxes outside of the office to put their paw print tickets in. We will update the house points each Friday on the cafeteria display.

**Discussions during Mr. Brinkman’s High School Principal report (in Schoology):**

- January 11, 2023 marks the official half-way mark of the school year. January 12, 2023 will mark the beginning of the 3<sup>rd</sup> quarter.
- A representative from Vantage Career Center was in school today to introduce our sophomores to the curriculum options that they offer. They will be traveling to vantage on February 3<sup>rd</sup>.
- We continue to work on our goal of maintaining a safe and welcoming environment at school. We held our third “Mix-It-Up Monday” This week. We also purchased materials for signs that will help promote positive messages by hanging signs throughout the building.
- Preparations for the 2023-24 school year will begin next month as we begin to hold Freshman Orientation and scheduling sessions with our students for the next school year.
- A few years ago, Mr. Brinkman proposed a change in how we recognize our Valedictorian/Salutatorian starting with the class of 2025. The team created a formula that consisted of a more holistic look at the academic career of a student taking courses at Kalida High Schools. The formula consisted of GPA (50%), ACT Score (15%), Credits Earned (10%), and Honors/Program Points (25%) – Student can earn additional points by taking 3 years or 6 semesters of a Foreign Language, Art, Choir, Band, Business, Ag, Bio-Med and/or Engineering. Students will also get additional points by taking our AP courses, Advanced Math/Trig, Physics, Spanish 4, Calculus, Anatomy/Physiology, and Honor’s Courses. We will be rolling out the first “rakings” with our sophomores/freshman when we schedule for next spring.

**Staff Participation:** There was no staff participation this month.

**ADJOURNMENT 2023-016**

There being no further business, at 7:56 p.m. Mr. Niemeyer motioned and Mr. Schmenk seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
 Dean Brinkman  
 Kayla Stechschulte  
 Michelle Buss  
 Cheryl Simon  
 Deb Kahle  
 Samantha Recker  
 Kari Gray  
 Jennifer Ricker

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Board President

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Board Treasurer